



Acadiana Area Human Services District-Board Meeting Minutes

Tyler Mental Health

December 17, 2012

Members Present:

Georgie Blanchard, (St. Martin Parish); Gwen Klorer, (Vermilion Parish); Patricia LaBrosse, (Lafayette Parish); Kay Marcel, (Iberia Parish); Mary Neiheisel, (Lafayette Parish); John Pitre, (Evangeline Parish).

Members Absent:

Claude Devillier, (St. Landry Parish), Charles Labbe, (Acadia Parish), George McHugh, (St., Martin Parish); Bryan Vidrine (Evangeline Parish)

Employees: Brad Farmer, Executive Director; Jennifer Sonnier, Administrative Assistant

Others: Kenny Patton (ARC of Acadiana) and Bambi Polotzola (La. Developmental Disabilities Council)

Agenda Item	Discussion	Action
Call to Order		John Pitre, Vice Chair, at 6: 15 p.m.
Roll Call	<u> 6 </u> board members personally present. Roll signed by members.	
Quorum	<u> 6 </u> board members personally present.	Quorum announced by secretary.
Agenda/Amendments	Mr. Pitre, Vice Chair, asked for additional agenda items. M. Neiheisel/Georgie Blanchard moved/seconded addition of Bylaws with Governance Policies. Kay Marcel/Mary Neiheisel moved/seconded that midyear cuts be added to E. D. report.	Agenda approved with additions of Bylaws and mid year cuts.
Guests	Kenny Patton, ARC, and Bambi Polotozola (DD Council) family member.	Introduced and welcomed.
Minutes of November 26, 2012	K Marcel /G Klorer moved/seconded approval of minutes of November 26, 2012.	Minutes approved for November 26, 2012
Reports - Brad Farmer, ED Community Forum Information Block Grant Meeting Information	Brad presented Option 1 and Option 2 for the Community Forum Agenda held on January 30, 2013 and asked for board approval to combine our Forum with the annual 2013 Block Grant Public Forum – that is required by OBH under the direction of Rochelle Dunham , Medical Director. Other districts/authorities have already combined their meetings in this fashion. Discussion. Forum will be held on January 30, 2013, from 2:00 to 4:00 p.m. and from 6:00 p.m. to 8:00 p.m.	Board agreed to combine the meeting/no action or motion required.
CARF Status	Intent to Survey due by the end of the month – the survey is being requested for May or June.	

Minutes
December 17, 2012

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MID-Year Cuts	<p>Brad presented Notice of “Health Department Announces Response to Mid-Year Budget Reductions dated Friday, December 14, 2012 and “Statewide Summary Deficit Reductions Plan FY 2012-2013 December 2012.</p> <p>The entire ECSS Program has been cut in the state of Louisiana effective immediately. This program is for children under 6 years of age, is federally funded, and will affect 6 of our employees. The TANF Funding will be cut which provides services for women and 2 of our employees will be affected. We are making every effort to absorb these individuals and retain those staff members.</p>	
Agenda Calendar	<p>Brad presented Agenda Calendar for board review which he placed in order of when to report these items according to agency timeframes.</p> <p>G Klorer motioned/P. LaBrosse seconded the approval of Agenda Calendar.</p>	Motion approved.
Executive Session a. Executive Director Performance Review	K. Marcel motioned/G Klorer seconded to move executive session to the end of the meeting.	Motion approved.
Policy Governance and bylaws review.	<p>Reviewed and modifications made. (see Governance Policies agenda).</p> <p>Bylaws: See Bylaws attachment.</p>	Motion approved
Nomination Committee	<p>Kay Marcel, Chair, Nominations Committee presented the ballot which will be used for voting in January. Claude Devillier, Charles Labbe, and Kay Marcel, Chair, served as Nominations Committee</p> <p>Ballot:</p> <p>Chairperson: Mary Neiheisel</p> <p>Vice Chairperson: John Pitre</p> <p>Treasurer: Claude DeVillier</p> <p>Secretary: Kay Marcel</p> <p>Member-at-Large: Patricia LaBrosse</p> <p>K. Marcel/P. LaBrosse moved/seconded acceptance of ballot for officers for 2013.</p>	Motion carried.

Minutes
December 17, 2012

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Public Comments	None.	
Comments from the Chair/Vice Chair	A Certificate of Appreciation has been prepared for the Chair, George McHugh for his dedicated service.	
Date and location of Next Meeting		January 28, 2013 @ 6:15p.m. Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA
Closed session	M. Neiheisel moved/P. LaBrosse moved/seconded the holding of closed session. P. LaBrosse/M. Neiheisel moved/seconded to return to regular meeting.	Approved. Closed session held. Approved.
Agenda Items for next meeting	Bylaws Election of Officers Excessive absences	
Adjournment	G. Blanchard/P. LaBrosse moved/seconded adjournment of meeting.	Meeting adjourned at 8:45 p.m.
Submitted by Secretary		<i>Mary S. Neiheisel</i> Secretary, AAHSDB